

Office of the University Registrar

Grade Roster Irregularities

Please use this form to report items such as,

1. If a student's "F" was awarded because he/she never attended.
2. A student who attended class and earned a grade, but never registered.
3. A student who attended a different section than the one he/she was registered for.
4. Other information about unusual circumstances.
5. These forms will be filed by Department, Course number and section number, so please submit a separate form for each section of each course.

Department: _____

Course Number: _____

Section Number: _____

Instructor's Name: _____

Semester (please circle one): Fall, Spring or Summer Year _____

Student's name	University Identification Number	Comments
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please return this form to Jim Jacobs no later than the grade submission deadline.

--by hand to Moulton 107

--by campus mail to campus box 2202

--by FAX - 438-8652